



October PTO Meeting Minutes

October 6, 2016 – 4:30 P.M.

Meeting called by Principal Bennett at 4:35.

Board Members Attendance: Mark Laraway, President; Shelby Laraway, Vice President; Tiffany Barrett-Greer, Recording Secretary; Dolores Rodriguez, Treasurer.

Principal Bennett called the meeting to order. Carolyn Thompson seconded.

Mark opened the meeting and began with the Officer's Report.

Officer's Report:

Mark informed the PTO that the auditor has asked for documentation and we are ahead of schedule with that task.

Treasurers Report- Delores reviewed the closing balance \$10, 736.87, as well as the savings account with the operating account with a closing balance of \$17, 406.62. This makes both accounts closing totals \$28, 143.49.

Committee Reports: Mark discussed the box tops initiative at our school. Delores spoke about Fall mini parties for the top producing classes. Every 5 box tops will get a student's name on a ticket. Two boys and two girls will be drawn each quarter and will get to punch the cup. The deadline for this will be October 28th for the class party and the first drawing for students will be October 13th. The top producing student will receive a certificate and treat bag.

Mark informed the PTO about items on the budget pertaining to uniform sales. We made \$2,665.90 on sales this year. Our school also made \$691.41 on used uniform sales. The emblem has been changed to a STEAM emblem. Everyone seems to be pleased with it. We have several Fall fundraisers. The current sale is going well and will end October 11, 2016. The upcoming sale will begin November 1, 2016 and will be a Texas Roadhouse dinner roll and gift card sale. Spirit Night at Texas

Roadhouse will be October 10, 2016 from 4pm-10pm. Finally, the PTO is starting to work on Santa Shop plans. The preliminary dates are December 7, 2016-December 16, 2016.

Old Business:

We are still advertising for the open board position. PTO is also ordering "hand me outs" such as pens, pencils, and magnets to promote our school. PTO also has a supply closet with plates, napkins, etc. for class parties. The Go Daddy account was also renewed.

New Business:

Mark spoke about accounting needs for a program such as Quickbooks. Mark stated that we did not need such an extensive program but could use an online program for \$129.00 per year instead. Mark motioned for a vote to purchase the online program. Principal Bennett led a discussion on prices and previously used systems for accounting.

Mark Laraway President 3515 Morgan Johnson Rd.	Shelby Laraway Vice President Bradenton, Fl 34208	Sarah Perkowski Communication Secretary 941-741-3307	Tiffany Greer Recording Secretary www.Bashawpride@gmail.com	Delores Rodriguez Treasurer
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Grade Level Update- Various update from grade levels given by staff in attendance.

The PTO committee accepted a nomination for Sarah Perkowski to be voted in as Communications Secretary. Sarah Perkowski accepted the nomination. Carly Sauerbeck seconded. The PTO committee unanimously voted to elect Sarah Perkowski as the Communications Secretary for 2016.

Mark motioned to adjourn meeting. Tiffany Barrett-Greer seconded. Mark adjourned meeting at 5:18 p.m.